



भारत सरकार/ **Government of India**  
वस्त्र मंत्रालय/ **Ministry of Textiles**  
पटसन आयुक्त का कार्यालय/ **Office of the Jute Commissioner**  
पटसन भवन, सीएफ ब्लॉक, / **Patsan Bhawan, CF Block,**  
सातवां व आठवां तल, एक्शन एरिया- I, / **7<sup>th</sup> & 8<sup>th</sup> Floor, Action Area-I,**  
न्यूटाउन, कोलकाता - 700156/ **Newtown, Kolkata – 700156**

File no. Jute (Econ)/Allocation/2016

Date: 11<sup>th</sup> December, 2025

To  
Managing Director/Director  
All Jute Mills

**Subject: Submission of firm written Commitment for Supply of B. Twill Bags on Jute SMART 2.0 portal - regarding:**

Sir,

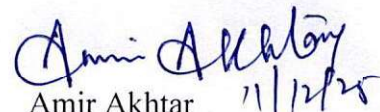
In continuation to this office letter no. Jute (Econ.)/Allocation/2016 dated 22<sup>nd</sup> September, 2025 on the subject cited above; all the jute mills are requested to furnish their firm written commitment for supply of B. Twill jute bags in the form of an **UNDERTAKING** for next four (4) months i.e. from December 2025 to March 2026 in the format given on Jute SMART 2.0 portal at <https://smart.jutecomm.gov.in>.

The undertaking submitted herewith shall be **in supersession** of the earlier undertaking submitted from October 2025 to March 2026 for the remaining period.

The issuance of monthly Production-Cum-Supply Orders (PCSO) would be in accordance with the allocation policy as decided by the O/o the Jute Commissioner from time to time. **It is to be noted that if any mill fails to submit their commitments by 15<sup>th</sup> December 2025, it would not be considered for PCSO allocation for the month. No further communication shall be entertained from Jute mills in this regard.**

This issues with the approval of Competent Authority.

Yours faithfully

  
Amir Akhtar

Assistant Director(Cost)